Judicial Information System Committee Meeting August 26, 2022

<u>DECISION POINT</u> – Amend the CLJ-CMS Project Steering Committee Charter

MOTION:

- I move that the Courts of Limited Jurisdiction Case Management System Project Steering Committee Charter be amended to include two co-equal Chairs, a Chair and a Co-Chair (replacing all mentions of Vice Chair in the Charter with Co-Chair) in which one shall be from the District & Municipal Court Judges' Association and the other from the District and Municipal Court Management Association.

I. BACKGROUND

The Judicial Information System Committee (JISC) approved the establishment of a governing body for the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project in April 2014, called the CLJ-CMS Project Steering Committee.

The CLJ-CMS Project Steering Committee consists of representatives of the courts of limited jurisdiction who have expressed an intent to use the statewide case management solution provided for the AOC for the courts of limited jurisdiction. They provide project oversight and strategic direction for the CLJ-CMS project over the life of the project. The CLJ-CMS Project Steering Committee plays a key leadership role within the project governance structure and is responsible for business decisions regarding the project and for making project recommendations to the JISC.

II. DISCUSSION

Over the past several years, the CLJ-CMS Project Steering Committee has been operating with a Chair and a Vice Chair to fill in when the Chair was unavailable. As part of the discussion on the JISC Project Steering Committee held on August 2, 2022, the committee proposed formalizing having two co-equal Chairs, a Chair and a Co-Chair, one of which will be from the District & Municipal Court Judges' Association and the other from the District and Municipal Court Management Association. This was proposed to balance the responsibilities of the Chair when the Chair is unavailable in order for meetings to proceed.

III. OUTCOME IF NOT PASSED –

If the JISC declines to approve, the JISC Project Steering Committee meetings may not be able to proceed if the Chair is not available.